

Practice with Make Table, Update and Delete query.

Open file **World10**

Make Table Query

1. Create a Query: Using the Customer table, add the Region field to the query. Set the Properties → Unique values: Yes.
2. Test out the query to see if it produces the desired results.
3. Change it to a Make Table Query and save it to the table name: tddRegion.
4. Run the query and save it as qmtRegion.

Make Table Query

1. Create a Query: Using the Customer table, add the Country field to the query. Set the Properties → Unique values: Yes.
2. Test out the query to see if it produces the desired results.
3. Change it to a Make Table Query and save it to the table name: tddCountry.
4. Run the query and save it as qmtCountry.

Make Table Query

1. Create a Query: Using the Customer table, add the State/Province field. Set the Properties → Unique values: Yes.
2. Test out the query to see if it produces the desired results.
3. Change it to a Make Table Query and save it to the table name: tddState/Province.
4. Run the query and save it as qmtState/Province.

Update Query

1. Create a Query: Using the Customer table, add the Region field. Set the Properties → Unique values: Yes. Not needed
2. Review the credit limit values in the northeast region in the customer table.
3. Add the criteria of Northeast to the Region field
4. For testing purposes and add a calculated field value to the query to verify the math operation is correct. In new query field type [Credit Limit]*.10
5. Test out the query to see if it produces the desired results.
6. Delete the calculation field and the credit limit field.

Change it to an Update Query and add “[Credit Limit] * 1.1” to the “Update To:” Row.

Run the update query and save the update query as qupCreditLimit.

Verify the Customers table, Credit Limit field to see if it updated the Northeast Credit Limit by 10%.

Delete Query

Using the Customer table, add the Region field to the query. Add the criteria of Northwest and test out the query.

Change it to a Delete Query and run the query.

Save the query as qdlNorthwest.

Verify the Customers table, Region field to see if the Northwest was removed.

Append Query